

Mobile Player Pass Procedures:

1. Access the mobile site - on a phone go to <http://iwsf.com> - on a PC go to <http://iwsf.com/mobile>
2. Select your club from the "Go to club" drop down menu
3. Log in (at the bottom of the page). Club manager logs in with club code and club password, headcoaches and team contacts log in with their email address and team password.
4. Select a team from the list of club teams (note a head coach or team contact can only see the roster of their own team, a club manager can see all rosters for a club).
5. At the upper right on the team page is a button "Roster" click it (if you don't see this button then you don't have permission to see the roster).
6. The roster appears as a list (name and jersey number).
7. Click a player to see player pass info (team, name, pass #, birthdate, and photo).

We do not show an exact copy of the pass for security purposes.

Mobile Coach Pass Procedures (There are 3 ways to see a coach pass on the MOBILE site)

1. If coach is listed on the roster then log in with coach/club credentials. Go to the team page. Click "ROSTER" and click the coach's name. Note this is the only way to view player passes.
2. Log in with coach/club credentials and go to the club page. Click "View all club contacts". Click the coach's name. Click "View Coach Pass".
3. From the navigation menu select "Mobile Coach Pass". Enter Pass # and coach email in the form and click "Get Pass".

These passes should be individually laminated once printed and not submitted to a referee as a printed page for the entire team. Laminating supplies are available at Amazon, Office Depot, and Staples, etc.

Click here one example:

[Scotch Laminating Pouches, 5 mil, 3.75" x 2.38", Gloss Clear, 20/Pack | OfficeSupply.com](http://www.officesupply.com/Scotch-Laminating-Pouches-5-mil-3-75-x-2-38-Gloss-Clear-20-Pack)